

ARIZONA MEDICAL BOARD

9545 E. Doubletree Ranch Road, Scottsdale, AZ 85258 Home Page: http://www.azmd.gov

Telephone (480) 551-2700 • Fax (480) 551-2704 • In-State Toll Free (877) 255-2212

APPLICATION for PRO BONO REGISTRATION TO PRACTICE MEDICINE in the STATE of ARIZONA

INFORMATION

The board may issue a pro bono registration to allow a doctor of medicine who is not a licensee to practice in Arizona for sixty days each calendar year if the doctor meets the following requirements:

- 1. Holds an active and unrestricted license to practice medicine in a state, territory or possession of the United States or an inactive license pursuant to Arizona Revised Statute section 32-1431.
- 2. Has never had the license revoked or suspended.
- 3. Is not the subject of an unresolved complaint.
- 4. Applies for registration on a yearly basis as prescribed by the board.
- 5. Provides proof satisfactory to the board that the doctor meets the applicable requirements of the Arizona Revised Statutes sections 32-1422, 32-1423 or 32-1424.
- 6. Agrees to render all medical services without accepting a fee or salary or performs only initial or follow-up examinations at no cost to the patient and the patient's family through a charitable organization.

APPLICATION INSTRUCTIONS (Read Carefully)

In addition to the appropriate completion of the applicable sections of this application, the applicant will submit the following:

- 1. Evidence of name and date of birth: a copy of birth certificate or other documentary evidence for consideration, i.e., visa, passport, baptismal certificate, alien resident card or naturalization certificate. (Do not submit originals.)
- 2. Evidence of any legal name changes other than that shown on certificates filed in accordance with paragraph 1 above, i.e, marriage license or official name change through the court.
- 3. Copy of M.D. degree diploma.
- 4. Copy of all internship, residency or fellowship certificates.
- 5. Copy of ECFMG certificate, if applicable.
- 6. Home address, telephone number, social security number and date of birth. (This information will remain confidential.)
 - > Credentials submitted in foreign languages shall have affixed thereto a certified translation into English.
 - > Requests for exemptions or waivers of any portion of this application will be denied and will delay your consideration for licensure.
 - All credentials submitted become the property of the Arizona Medical Board and will not be returned.
 - ➤ Photocopies shall not exceed 8 ½ inches by 11 inches in size.
 - ➤ The application and documents may be faxed to 480-551-2704.

PRO BONO REGISTRATION APPLICATION

Official Use Only: Inquiry # _		Da	ate Applicatio	on Received		
To be completed and signed by	y applicant. A	ll questions MUST be	answered, ev	en if only to inc	licate "None" or "N/A".)	
. Present Name			(M. 1.1	1.)	OM: 1)	
(Last)		(First)	(Midd	le)	(Maiden)	
(a) Other names used:						
. Office/Training Address:	(No.)	(Street)	(City)	(State)	(Zip/Post Code)	
All States or provinces in whi If license is pending or was no						
(a)(State Board)		(License No.)		(Status of I	License, i.e., expired, active, etc.)	
(b)						
(State Board)		(License No.)		(Status of License, i.e., expired, active, etc.		
(c)(State Board)			(License No.) (Stat		atus of License, i.e., expired, active, etc.)	
(d)(State Board)		(License No.)		(Status of I	License, i.e., expired, active, etc.)	
(a)						
(e)(State Board)		(License No.)		(Status of I	License, i.e., expired, active, etc.)	
. Medical School Name:						
Medical School Location: _			Dat	te of Graduation	: Month/Day/Year	
If you graduated from a medi-	cal school locat	ed outside the United S	States of Amer	ica or Canada p	Month/Day/Year lease list below:	
ECFMG #			C	ertificate Date: _	Month/Day/Year	
		ended, showing institut	ion, address, t	ype of program	PLETED OR NOT), or Assistant and dates. Attach separate listing	
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					on (FLEX) Date(s) _		
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State your	area of pra	ctice:					
List all cer	tifications :	and re-certification	ons by a board	or sub-board reco	enized by the Ameri	can Board of	Medical Specialties or
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10. Have you ever had any application for any professional license refused or denied by any licensing authority?	YES □	NO □
11. Have you ever been refused or denied the privilege of taking an examination required for any professional licensure?	YES □	NO 🗆
12. Have you ever been dropped, suspended, placed on probation, expelled, fined, resigned or been requested to resign from any medical school or post secondary educational program in which you were enrolled?	YES □	NO □
13. Has any training program taken action against you including probation, restriction, suspension, revocation, modification, accepted resignation, asked you to leave temporarily or permanently?	YES □	NO □
14. Have you ever voluntarily surrendered any healthcare license?	YES □	NO □
15. Have you ever had any healthcare license revoked?	YES □	NO □
16. Have you ever been the subject of disciplinary action or are you currently under investigation with regard to your healthcare license, been sanctioned by any healthcare licensing authority, healthcare association, licensed healthcare facility or healthcare staff of such facility?	YES 🗆	NO □
17. Have your privileges ever been restricted, terminated, voluntarily or involuntarily resigned or withdrawn by any healthcare licensing authority, healthcare association, licensed healthcare facility or healthcare staff of such facility?	YES □	NO 🗆
18. Has disciplinary action been taken against you by any licensing agency with regard to any professional license? Including but not limited to restricted, terminated, voluntarily or involuntarily resigned or withdrawn.	YES □	NO □
19. Are there any pending complaints, investigations, or disciplinary actions against you with any healthcare licensing authority, healthcare association, licensed healthcare facility or healthcare staff of such facility?.	YES □	NO □
20. Have you ever had a registration issued by a controlled substance authority (State or Federal) revoked, suspended, limited, restricted, modified, denied or have you surrendered or given up in lieu of action?	YES 🗆	NO □
21. Have you ever been charged with or convicted, pardoned or had a record expunged or vacated of a felony, misdemeanor involving moral turpitude? (see explanation below) A "yes" answer is required even if you entered a diversion program.	YES 🗆	NO □
22. Have you ever been charged with or convicted (including a nolo contendere plea or guilty plea) of a violation of any federal or state drug law(s) or rule(s) whether or not sentence was imposed or suspended?	YES 🗆	NO 🗆
23. In the last ten (10) years has a judgment or settlement been entered against you as a defendant in a medical malpractice suit? *Please do not report pending malpractice suits or settlements paid not related to a civil action.	YES 🗆	NO □
24. Have you ever been court martialed or discharged other than honorably from the armed service?	YES □	NO □
25. Have you ever been terminated from a healthcare position with a city, county, or state government or the Federal government?	YES □	NO □
26. Have you ever been convicted of insurance fraud or received sanctions, including restrictions, suspension or removal from practice, imposed by any agency of the Federal government?	YES 🗆	NO 🗆

Note: <u>In the event the response to any of the questions numbered 10 through 26 is "YES"</u>, the applicant must file with the application a detailed report concerning the above matters, including any charge, date of such charge, the complete name and address of all bodies of jurisdiction, the result of any hearings, and the disposition of such charge(s). IN ADDITION, the applicant must submit photocopies of any complaints, hearings, settlements or judgments together with copies of patient's hospital and/or office records to the AMB.

Moral Turpitude includes but is not limited to the following: Armed Robbery, Assault with a Deadly Weapon, Attempted Insurance Fraud, Fabricating and Presenting False Public Claim, False Reporting to Law Enforcement Agency, Falsification of Records of the Court, Forgery, Fraud, Hit & Run, Illegal Sale & Trafficking in Controlled Substances, Indecent Exposure, Kidnapping, Larceny, Mann Act (Federal Commercialization of Women Statute), Misleading Sale of Securities in Connection with Transfer of Real Property, Perjury, Possession of Heroin for Sale/Unlawful Sale or Dispensing Narcotic Drugs, Rape, Shoplifting and Soliciting Prostitution.

CONFIDENTIAL

Physical/Mental Health and Substance Abuse

1.	Within the last five years, have you been diagnosed, treated or admitted to a hospital or other facility for the treatment of bi-polar disorder, schizophrenia, paranoia or any psychotic disorder?	YES □	NO □
2.	Are you now or have you in the last 5 years been addicted to or abused any chemical substance including alcohol (excluding tobacco and caffeine)?	YES □	NO □
3.	Are you now being treated or have you in the last 5 years been treated or evaluated for a drug or alcohol addiction or participated in a rehabilitation program? *If in a confidential program in another state see explanation below.	YES	NO □
4.	Have you ever been criminally charged with or investigated by any healthcare licensing authority, healthcare association, licensed healthcare facility or healthcare staff of such facility for inappropriate contact with a patient or patients?	YES □	NO □
5.	Do you currently have any disease or condition that interferes with your ability to competently and safely perform the essential functions of your profession, include any disease or condition generally regarded as chronic by the medical community, i.e. (1) behavioral health illness or condition; (2) alcohol or other substance abuse; and/or (3) physical disease or condition, that may presently interfere with your ability to competently and safely perform the essential functions involved in your usual practice? See below for definition of ability to practice medicine .	YES 🗆	NO 🗆

In the event you answer YES to any of the above questions, you must file with the application a detailed written narrative statement concerning the above matter(s), including the name and address of all training programs or healthcare providers, physicians, preceptors, hospitals/rehabilitation centers, etc. where you were counseled/treated. You must also have a copy of your history and physical examinations, consultation reports, discharge summaries from all hospitals/rehabilitation centers and a statement from your attending physicians or treating therapists setting forth your diagnosis, prognosis and recommendations for continuing care, treatment, supervision and a statement as to whether there is anything that would prevent you from safely practicing any type of medicine. This must be sent directly to the AMB.

If you are currently participating or have participated pursuant to a CONFIDENTIAL AGREEMENT OR ORDER in a program for the treatment and rehabilitation of doctors of medicine impaired by alcohol, drug abuse or for other issues YOU MUST SUBMIT A NARRATIVE OF CIRCUMSTANCES WITH YOUR APPLICATION AND REQUEST THE FOLLOWING DOCUMENTATION BE SENT DIRECTLY TO THE ARIZONA MEDICAL BOARD'S PHYSICIAN HEALTH PROGRAM.

- Evaluation/Treatment records
- Psychiatric/Psychological records
- Compliance reports from state monitoring programs

Please note: All documents requested above must be sent directly from the primary source to the Arizona Medical Board's Physician Health Program Department from the primary source and will not be accepted if submitted by the applicant.

FAILURE TO PROPERLY ANSWER THESE QUESTIONS OR DISCLOSE ALCOHOL, SUBSTANCE ABUSE OR OTHER ISSUES CAN RESULT IN BOARD DISCIPLINARY ACTION, INCLUDING REVOCATION OR DENIAL OF A LICENSE.

If you have any questions, please contact the Board's Physician Health Program at (480) 551-2716 or (877) 255-2212.

Ability to practice medicine is to be construed to include all of the following:

- 1. The cognitive capacity to make appropriate clinical diagnoses and exercise reason medical judgments and to learn and keep abreast of medical developments;
- 2. The ability to communicate those judgments and medical information to patients and other healthcare providers, with or without the use of aids or devices, such as a voice amplifier; and
- 3. The physical capability to perform medical tasks such as physical examination and surgical procedures, with or without the use of aids or devices, such as corrective lenses or hearing aids.

"Medical condition" includes physiological, mental or psychological conditions or disorders, such as, but not limited to chronic and/or uncorrected orthopedic, visual, speech, or hearing impairments, epilepsy, multiple sclerosis, behavioral health illness, dementia, drug addiction and alcoholism.

The applicant		
	(PRINT OR TYPE YOUR	
application; that I have read know the full content thereof credentials submitted herewith Medicine as prescribed by the examination, and that it, to misrepresentation or any mist Further, I hereby authorize employers (past, present and government agencies (local, stinformation, files or records, in and treatment for drug and/o application; or any further or professional conduct or physical the Arizona Medical Board or information which is material falsification or misrepresentate hold a hearing to revoke the same	the statutes and rules regarding lice of, and declare that all of the information are true and correct; that I am to its application, that the same was protogether with all the credentials stake of which the applicant is aware all hospitals, institutions or organic future), business and professional fate, federal or foreign) to release to the including medical records, educational alcohol abuse or dependency, required future investigation by that Board next all or mental ability to safely engage its successors to release to the organical to the application or any subsection of any item or response on this are	In the person herein named subscribing to this consure and have read the complete application, nation contained herein and evidence or other the lawful holder of the degree of Doctor of ocured in the regular course of instruction and submitted, were procured without fraud or that the applicant is the lawful holder thereof. izations, my references, personal physicians, associates (past, present and future), and all he Arizona Medical Board or its successors any all records, and records of psychiatric treatment quested by that Board in connection with this ecessary to determine my medical competence, in the practice of medicine. I further authorize izations, individuals or groups listed above any quent licensure. I further acknowledge that application is adequate to deny the same or to
Signature of Applicant		, M.D. Date
If you would like to designate/	authorize ONE other individual beside ase complete the following information	le yourself to check the status of your
Entity name:	Individual Name	Phone #
MISDEMEANOR INVOLVE SUBMITTING THE APPLIA IS FILED. ARIZONA REV	VING CONDUCT THAT MAY CATION TO NOTIFY THE AMB ISED STATUTE (A.R.S.) §32-3208	BEEN CHARGED WITH A FELONY OR A AFFECT PATIENT SAFETY AFTER WITHIN 10 DAYS AFTER THE CHARGE (SEE WEBSITE UNDER Physician Center MISDEMEANORS – ALL FELONIES ARE
	FOR OFFICIAL USE ONLY	
Application Processed by		
Application Approved		



Arizona Medical Board

9545 East Doubletree Ranch Road Scottsdale, Arizona 85258 Phone: 480-551-2700 Fax: 480-551-2704 www.azmd.gov

MALPRACTICE ADDENDUM

(Complete this form if you answered YES to question #23 on the application)

The applicant must complete this form for each malpractice settlement or judgment in the last ten (10) years. If more than one case, please make copies of this form and return with required documents. Please report only the settlement of a civil action.

oplicant Name			, M.D.
each malpractice case(s). address). Do not omit th answers. This section m	per type your full name and provide Include name of patient, age, sex, e answers to these questions or must be completed with your own own own the HIPAA regulations do not previous.	date of occurrence ake reference to a description that i	ce and location (include attached documents for ncludes all of the fact
2. Indicate your position in o	case, i.e., intern, resident, primary (doctor, etc.	
3. Case was filed against:	Individual doctor □ Group □] Hospital □	
4. What was the amount and	l date of the judgment or settlemen		
		Amount	Date
5. Amount of judgment or so	ettlement attributed to you		
If answer is "Yes", reques	gated or reviewed by any State Med st letter of resolution from State M documents listed below if the case	<mark>ledical Board be s</mark>	ent directly to us. You
You are required to attach the	e following for each case:		
□ Copy of plaintiff's compla	int		
□ Copy of Judgment or Set	tlement Agreement		
□ Copy of complete set of m	edical records including x-rays or	diagnostic films	
* X-rays and diagnostic fi	lms must be included. Your applica	ation cannot be pr	ocessed without them.
I certify that the information	which I have provided is correct to	the best of my kr	nowledge.
Signature	Date		

Your application is not administratively complete until all documents are received.



Arizona Medical Board

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Home Address, Telephone Number, Social Security Number and Date of Birth

(Confidential Information, see below)

Please Read Carefully

RETURN WITH APPLICATION

Arizona Revised Statute (A.R.S.) §32-1435(B) requires the licensee to provide the Arizona Medical Board with a current address and telephone number. Additionally, A.R.S. § 32-3801 mandates that the Arizona Medical Board not provide access to a physician's home address and telephone number unless these are the only address and telephone number of record. Please <u>do not</u> indicate your home address and telephone number on any other application forms for licensure.

Please type or legibly print the following informati	ion:
Name	
Home Street Address	
City, State, Zip or Postal Code, Country	
Home phone number (including area code)	Office Phone Number
Home e-mail address	Office e-mail address
Home Fax	Office Fax
1 1	ne number will remain confidential <u>unless</u> nd telephone number of record.
Please send all correspondence t	toHomeOffice
Social Security Number	Date of Birth (Month, Day and Year)
City and State or Country of Birth	

SOCIAL SECURITY NUMBER, DATE OF BIRTH AND PLACE OF BIRTH ARE CONFIDENTIAL INFORMATION – NOT FOR PUBLIC DISCLOSURE

ARIZONA REVISED STATUTES/REQUIREMENTS FOR ALLOPATHIC LICENSURE

32-1422. Basic requirements for granting a license to practice medicine

- A. An applicant for a license to practice medicine in this state pursuant to this article shall meet each of the following basic requirements:
 - 1. Graduate from an approved school of medicine or receive a medical education which the board deems to be of equivalent quality.
 - 2. Successfully complete an approved twelve month hospital internship, residency or clinical fellowship program.
 - 3. Have the physical and mental capability to safely engage in the practice of medicine.
- 4. Have a professional record which indicates that the applicant has not committed any act or engaged in any conduct which would constitute grounds for disciplinary action against a licensee under this chapter.
- 5. Has not had a license to practice medicine revoked by a medical regulatory board in another jurisdiction in the United States for an act that occurred in that jurisdiction that constitutes unprofessional conduct pursuant to this chapter.
- 6. Is not currently under investigation, suspension or restriction by a medical regulatory board in another jurisdiction in the United States for an act that occurred in that jurisdiction that constitutes unprofessional conduct pursuant to this chapter. If the applicant is under investigation by a medical regulatory board in another jurisdiction, the board shall suspend the application process and may not issue or deny a license to the applicant until the investigation is resolved.
- 7. Has not surrendered, relinquished or given up a license to practice medicine in lieu of disciplinary action by a medical regulatory board in another jurisdiction in the United States for an act that occurred in that jurisdiction that constitutes unprofessional conduct pursuant to this chapter.
 - 8. Pay all fees required by the board.
 - 9. Complete the application as required by the board.
- B. The board may require the submission of such credentials or other evidence, written and oral, and make any investigation it deems necessary to adequately inform itself with respect to an applicant's ability to meet the requirements prescribed by this section, including a requirement that the applicant for licensure undergo a physical examination, a mental evaluation and an oral competence examination and interview, or any combination thereof, as the board deems proper.
- C. In determining if the requirements of subsection A, paragraph 4 have been met, if the board finds that the applicant committed an act or engaged in conduct that would constitute grounds for disciplinary action, the board shall determine to its satisfaction that the conduct has been corrected, monitored and resolved. If the matter has not been resolved, the board shall determine to its satisfaction that mitigating circumstances exist which prevent its resolution.
- D. In determining if the requirements of subsection A, paragraph 6, have been met, if another jurisdiction has taken disciplinary action against an applicant, the board shall determine to its satisfaction that the cause for the action was corrected and the matter resolved. If the matter has not been resolved by that jurisdiction, the board shall determine to its satisfaction that mitigating circumstances exist which prevent its resolution.
- E. The board may delegate authority to the executive director to deny licenses if applicants do not meet the requirements of this section.

32-1423. Additional requirements for students graduating from an unapproved allopathic school of medicine

In addition to the basic requirements for licensure prescribed in section 32-1422, any applicant who has graduated from an unapproved school of medicine shall meet each of the following requirements:

- 1. Be able to read, write, speak, understand and be understood in the English language.
- 2. Hold a standard certificate issued by the educational council for foreign medical graduates, complete a fifth pathway program as provided in section 32-1424, subsection A, or complete thirty-six months as a full-time assistant professor or in a higher position in an approved school of medicine.

3. Successfully complete an approved twenty-four month hospital internship, residency or clinical fellowship program, in addition to the twelve months required in section 32-1422, subsection A, paragraph 2, for a total of thirty-six months of training unless the applicant successfully completed a fifth pathway program as provided by section 32-1424 or has served as a full-time assistant professor or in a higher position in an approved school of medicine for a total of thirty-six months.

32-1424. Fifth pathway program; licensure

- A. In addition to the requirements for licensure prescribed in sections 32-1422 and 32-1423, an applicant for licensure under this article who attended a foreign school of medicine and successfully completed all the formal requirements to receive the degree of doctor of medicine except internship or social service, and is accordingly not eligible for certification by the educational council for foreign medical graduates, may be considered for licensure under this chapter if the applicant meets the following conditions:
- 1. Satisfactorily completes an approved fifth pathway program of one academic year of supervised clinical training under the direction of an approved school of medicine in the United States.
- 2. Successfully completes an approved twenty-four month internship, residency or clinical fellowship program upon completion of the fifth pathway program.
- B. A document granted by a foreign school of medicine signifying completion of all the formal requirements for graduation from such foreign medical school except internship or social service training, or both, along with certification by the approved school of medicine in the United States of successful completion of the fifth pathway program is deemed the equivalent of a degree of doctor of medicine for purposes of licensure and practice as a physician in this state.

32-1425. Initial Licensure

- A. An applicant who meets the applicable requirements provided in section 32-1422, 32-1423 or 32-1424, has passed steps one and two of the United States medical licensing examination or one of the examination combinations prescribed in section 32-1426, subsection A, paragraph 6, subdivision (c), items (i) and (ii), has paid the fees required by this chapter and has filed a completed application found by the board to be true and correct is eligible for licensure as a doctor of medicine upon successful passage of step three of the United States medical licensing examination with a scaled score of at least seventy-five if the applicant has passed all three steps within a seven year period.
- B. An applicant for licensure applying pursuant to section 32-1422, 32-1423 or 32-1424 may take the examination only after successfully completing six months of a board approved hospital internship, residency or clinical fellowship or fifth pathway program or serving as a full-time assistant professor or in a higher position in a board approved school of medicine in this state.
 - C. The board shall not grant a license until the applicant meets the requirements for licensure pursuant to this chapter.

32-1426. Licensure by endorsement

- A. An applicant who is licensed in another jurisdiction and who meets the applicable requirements prescribed in section 32-1422, 32-1423 or 32-1424, has paid the fees required by this chapter and has filed a completed application found by the board to be true and correct is eligible to be licensed to engage in the practice of medicine in this state through endorsement under any one of the following conditions:
- 1. The applicant is certified by the national board of medical examiners or its successor entity as having successfully passed all three parts of the United States medical licensing examination or its successor examination.
- 2. The applicant has successfully passed a written examination that the board determines is equivalent to the United States medical licensing examination and that is administered by any state, territory or district of the United States, a province of Canada or the medical council of Canada.
- 3. The applicant successfully completed the three part written federation of state medical boards licensing examination administered by any jurisdiction before January 1, 1985 and obtained a weighted grade average of at least seventy-five on the complete examination. Successful completion of the examination shall be achieved in one sitting.
- 4. The applicant successfully completed the two component federation licensing examination administered after December 1, 1984 and obtained a scaled score of at least seventy-five on each component within a five year period.
- 5. The applicant's score on the United States medical licensing examination was equal to the score required by this state for licensure pursuant to section 32-1425.

- 6. The applicant successfully completed one of the following combinations of examinations:
- (a) Parts one and two of the national board of medical examiners examination, administered either by the national board of medical examiners or the educational commission for foreign medical graduates, with a successful score determined by the national board of medical examiners and passed either step three of the United States medical licensing examination or component two of the federation licensing examination with a scaled score of at least seventy-five.
- (b) The federation licensing examination component one examination and the United States medical licensing step three examination with scaled scores of at least seventy-five.

(c) Each of the following:

- (i) Part one of the national board of medical examiners licensing examination with a passing grade as determined by the national board of medical examiners or step one of the United States medical licensing examination with a scaled score of at least seventy-five.
- (ii) Part two of the national board of medical examiners licensing examination with a passing grade as determined by the national board of medical examiners or step two of the United States medical licensing examination with a scaled score of at least seventy-five.
- (iii) Part three of the national board of medical examiners licensing examination with a passing grade as determined by the national board of medical examiners or step three of the United States medical licensing examination with a scaled score of at least seventy-five or component two of the federation licensing examination with a scaled score of at least seventy-five.
- B. The board may require an applicant seeking licensure by endorsement based on successful passage of a written examination or combination of examinations, the most recent of which precedes by more than ten years the application for licensure by endorsement in this state to take and pass a special purpose licensing examination to assist the board in determining the applicant's ability to safely engage in the practice of medicine. The board may also conduct a records review and physical and psychological assessments. If appropriate, and may review practice history to determine the applicant's ability to safely engage in the practice of medicine.